



Apply Now for the 2010-2011 School Year

San Diego Unified School District's (SDUSD) Extended Learning Opportunities Department (ELO) administers the PrimeTime Extended Day Program (PrimeTime) to elementary and middle school students. PrimeTime is free to all participating families and operates before and/or after school programs every regular school day. Students are expected to attend the program everyday for the full range of hours offered. Parents/guardians can feel comfortable knowing their child(ren) is not only receiving academic support, but also interacting with peers in a physically and emotionally safe environment. The PrimeTime team is a collaboration among ELO staff, PrimeTime Partner organizations, and other SDUSD departments, programs and individuals. PrimeTime maintains a student to staff ratio of 15: 1 at elementary and K-8 schools and 20: 1 at middle schools.

ELIGIBILITY

Your child(ren) must be enrolled at the school you are applying for during the regular school day in order to participate in PrimeTime at that school. **All families with children in elementary, middle, or K-8 schools interested in participating in PrimeTime during the 2010-2011 school year are required to submit the attached application.**

This includes:

- Children currently participating in PrimeTime as of March 1, 2010.
- Children on the wait list as of March 1, 2010.

APPLICATION

One application may be used for all children from the same family attending the school listed on item # 1 of the application. If you have children attending more than one school, separate applications must be completed for each school. Applications will be available online at www.sandi.net and at the school campus. Applications will also be made available online in additional languages.

APPLICATION PROCESS

Application item numbers 1 through 9 must be filled out legibly and completely and submitted by U.S. mail to the PrimeTime Partner providing services at your child(ren)'s school. All information provided on the application is subject to verification. Falsifying or omitting any of the information may disqualify the applicant from receiving PrimeTime services. Applications that are incomplete will be returned to parents/guardians/foster parents and the postmark date voided; the new postmark date will be used in the application rating system when it is resubmitted as complete.

Submitting an application does not guarantee participation in PrimeTime. It is anticipated that the demand for PrimeTime services will exceed the program capacity at most schools; therefore, it is extremely important that the application be completed and submitted by the initial application timeline.

INITIAL APPLICATION TIMELINE

MARCH 8-MAY 7, 2010

Applications must be sent via U.S. mail to the PrimeTime Partner providing services at your child(ren)'s school, postmarked between March 8, 2010, and May 7, 2010, to be included in the initial review and enrollment process. Applications faxed, e-mailed, or hand delivered will not be accepted.

APPLICATIONS SUBMITTED BEFORE MARCH 8, 2010

Applications postmarked before March 8, 2010, will be considered to have been postmarked on May 7, 2010.

APPLICATIONS SUBMITTED AFTER MAY 7, 2010

Applications postmarked after May 7, 2010, will be considered in priority order, as space is available, according to the rating system listed on the following page.

APPLICATION RATING SYSTEM

The PrimeTime Partner providing services at each school will review all completed applications that are postmarked by the deadline during the initial application timeline. Children will be accepted for participation based on the application rating system detailed below, up to the capacity for each school’s program. Once PrimeTime has reached its capacity, children not accepted for participation will be placed on a wait list, in the same order of priority, and will be accepted as space becomes available.

Parents/guardians/foster parents may choose to have their child(ren) attend either the before school and/or after school programs, if applicable. Choosing only the before school or after school program will not affect the rating of the application.

Each application will be prioritized using the following rating system:

Child(ren) currently participating in PrimeTime as of March 1, 2010. OR Child(ren) on the wait list as of March 1, 2010, or school-aged child(ren) participating in a SDUSD’s Child Development Center for the 2009-2010 school year as of March 1, 2010.	2 points OR 1 point
Child(ren) recommended for academic assistance by the District, based on the Standards Based Report Card for elementary level and Benchmark Assessments for the middle level.	1 point
Single parent household. OR Families with one parent/guardian/foster parent currently on military deployment (copy of orders required).	1 point
All parents/guardians/foster parents living with the child(ren) are employed full time (40 hours per week). OR All parents/guardians/foster parents living with the child(ren) full time students (enrolled with at least 12 units).	1 point
Total Points Possible	5 points

PRIORITY LIST

First priority for participation will be given to applications rated with 5 points and last priority will be given to applications rated with 0 points. In cases where a determination must be made between two or more applications with the same points, selection for acceptance will be based on the postmark date of the completed applications.

NOTIFICATION OF APPLICATION STATUS

Parents/guardians/foster parents who complete and submit the application within the initial application timeline will be notified of the status of their application no later than July 2, 2010. Notification will inform families of whether their child(ren) has been accepted to participate, placed on a wait list, or not eligible for the before and/or after school 2010-2011 PrimeTime Program.

ACCEPTED STUDENTS

Once notified of acceptance, the 2010-2011 PrimeTime Student Participation Forms are required to be completed before your child(ren) can begin participating in the program. Students with incomplete 2010-2011 Student Participation Forms may be disenrolled from PrimeTime. The PrimeTime Partner will provide information regarding the 2010-2011 Student Participation Forms.

ATTENDANCE POLICY

In accordance with the California Education Code, students are expected to attend the program everyday for the full range of hours offered. Students who do not attend regularly for a minimum of 50% of the daily program hours offered may be subject to disenrollment.

RECOMMENDATION FOR KINDERGARTENERS

Kindergarteners are not excluded from PrimeTime; however, due to student to staff ratios and developmental levels, it is strongly recommended that kindergarten children enroll in a licensed child care program rather than PrimeTime.

ADDITIONAL INFORMATION

For additional information regarding PrimeTime at your child(ren)’s school, contact the PrimeTime Partner providing services; phone numbers located on the District’s website. For questions regarding program administration, contact ELO at (858) 627-7562.



2010-2011 APPLICATION

This application must be submitted to the PrimeTime Partner providing services at your child(ren)'s school by May 7, 2010, via U.S. mail only to be considered during the initial application timeline.

Mail to:

YMCA
3333 Camino del Rio South, Suite 400
San Diego, CA 92108
 (619) 521-3055 ext. 2540 or 2219

Please **PRINT CLEARLY** and complete legibly items 1-9. If any items are incomplete, your application will be returned. This form is applicable for all children in the same family attending the same school. If you have children attending more than one school, separate applications must be completed for each school.

1. 2010-2011 Name of SCHOOL applying for:					
2. CHILD(REN)'S NAME applying for 2010-2011 school year (print legal name)					
	Last Name	First Name	Date of Birth	2009-2010 Name of School	2010-2011 Grade Level
Child #1					
Child #2					
Child #3					

3. Please check only the services needed (priority is not given to families needing both before and after school programs):

Before school: Programs are available at most, but not all schools; start times vary. Check with the PrimeTime Partner at your child(ren)'s school to confirm that a before school program is offered.

After school: Programs begin operating after school is dismissed until at least 6:00 PM each day and 15 hours per week.

4. What is your child (ren)'s status in PrimeTime for 2009-2010 as of March 1, 2010?

Participating in PrimeTime On the wait list for PrimeTime Participating in a SDUSD Child Development Center None

5. The District will determine whether your child(ren) receives one point for academic assistance. This will be determined by the Standards Based Report Card at the elementary level and Benchmark Assessments at the middle level.

6. a) Are you a single parent household? Yes No
b) Is one parent/guardian/foster parent on military deployment (please attach copy of orders): Yes No

7. Based on the information you provide below, you will receive one point on your application if any of the following apply:
 a) all parents/guardians/foster parents living with the child(ren) are full time employees (40 hours per week) or
 b) all parents/guardians/foster parents living with the child(ren) are full time students (12 units per semester) or
 c) one parent/guardian/foster parent is a full time employee and one parent/guardian/foster parent is a full time student.

Parent/Guardian/Foster Parent Information (the following table must be filled out completely and may be verified)

Name	*Adult's Employer or College/School	Employer Phone # or School Phone # and Adult Student ID #

*If self-employed, please include a copy of your Business Tax Certificate Number, Federal ID Number, Business License Number, or 2009 IRS 1099 Form.

8. Parent/Guardian/Foster Parent Information (person completing application):

Last Name	First Name
Home Phone ()	Work Phone ()
Cell Phone ()	
Mailing Address	City
	Zip Code

9. Parent/Guardian/Foster Parent Signature

My signature below indicates that I have read and understand:

- Full time attendance is expected everyday for the full range of hours offered. My child(ren) may be disenrolled if they do not attend a minimum of 50% of the daily program hours.
- Irregular attendance may jeopardize my child(ren)'s participation in PrimeTime.
- Falsifying or omitting any of the information requested may disqualify my child(ren) from receiving PrimeTime services.
- To receive confirmation that my application has been received, I must provide a self-addressed stamped envelope with this application.
- Due to limited space, submitting this application does not guarantee my child(ren)'s participation in PrimeTime.

Signature of Parent/Legal Guardian/Foster Parent completing application	Date
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