

Governance Council/Site Council Meeting Agenda – Friday, March 4th at 4:30

1. Role Call: Kerry Kawamura, Sharon Payne, Nick Watson, Gingerlily Lowe-Brisby
Phil Beaumont, Holly Aikin, Jim Lovell

2. Approval of Minutes – Discussion and possible action

Nick Watson Motions to Approve

Kerry Kawamura 2nds

Motion passes to accept minutes.

3. Director's Report - Information

a. Visit from Superintendent – Wednesday, March 30 at 1:30pm

i. Bill Kowba would like to visit and take a tour of the school. There is not specific agenda from their end other than to visit some charter schools.

1. Program Structure

2. Partnerships

3. Fundraising

4. CSR funding

5. Cost of district services

6. We serve many special populations and provide an important choice for parents in the district.

b. Budget

i. 2nd Interim report

Item tabled

c. Enrollment

i. Current - 165

ii. Lottery

1. Kindergarten 161 applicants for 12 spots all confirmed

2. 1st grade – 32 applicants for 2 spots filled and confirmed

3. 2nd Grade – 25 applicants for 0 spots

4. 3rd Grade – 12 applicants for 3 spots (2 confirmed)

5. 4th Grade – 9 applicants for 2 spots

6. 5th Grade – 8 applicants for 1 spot

7. 6th Grade – 2 applicants for 2 known spots

d. MoPA event

i. Team of 37 parents and staff helped put this together

ii. 129 silent auction packages, 8 live auction packages

iii. If we achieve 50% of the value = \$20,000 just on auction items

iv. Fund an Item

Sold 109 tickets to the event. Hoping to sell 150-200 tickets for the event.

- e. SNOR (*Student National Origin Report – The School received notice that we had not submitted, but Phil Beaumont has documentation that we had for 2009/2010*)
- f. R-30 Survey – *English Language Learners submitted 2-22-11 – 18 students all of whom are in Mainstream English Cluster Classes*
- g. Teacher Voice
 - i. *After a series of open discussions regarding the possible changes that may be occurring in the future for the Museum School (possibility of change to 501c3 and addition of middle school grades), our teachers have collectively voiced the need to retain the integrity of the current program and retain the integral role in leadership and decision making responsibilities so that the school continues as a "teacher-led school."*
 - ii. *As part of the on-going discussions research was conducted and meetings were held with representatives from the SDEA as well as teachers from other charters who had formed their own unions at their campuses. After open discussion, there was a vote by strong majority of the teachers not to form a union at the Museum School. A set of Museum School values was agreed upon, and teachers would like to see these ideas reflected the school charter and other documents in order to help maintain the integrity of the culture and program at our school.*
 - iii. *Phil Beaumont suggests making the individual charter contracts more robust to offer the rights and protections for our staff. Phil Beaumont will work collaboratively with teachers to create this contract and provide draft copies for approval for the May Governance Council Meeting.*

4. Budget – 2nd Interim Report (Eileen Logue)
Item tabled

5. Discussion and possible action regarding remaining an Arm-of-District vs. 501c3

Nick explained that ExEd and CSMC are two businesses that provide school back office services that Eileen Logue has worked with. Proposals came back for K-8 school:

ExEd would provide services for \$58,600.00.

CSMC \$35,000.00- which includes Eileen's services, plus \$9000.00 start up fee.

CSMC had a presentation showing some online resources, and also would help prepare articles of incorporation.

There are still other questions that need to be answered. There would be other costs going 501c3 that the district covers: insurance, legal consultation, IMC instructional Media Center, etc.

Benefits packages would be negotiated separately. As a small school we might be at a disadvantage, but Phil will get some figures.

Phil suggested that we meet March 25th to answer these questions and make a decision.

- a. Possibility of using existing FOMS entity as governing body
 - 1. *Concern with doing this is changing up the focus of the current FOMS structure*
 - 2. *FOMS is a great organization that works very well because of its focus.*
 - ii. Agreement by directors
 - iii. Adjustment of bylaws
 - iv. Possible report to IRS

Discussion of how the relationship works if FOMS whose purpose is to raise monies for the school changes its mission to include the governance of the school. It may be that just as much work would be required if the school becomes its own separate entity and forms its own 501c3.

- b. Policies
 - i. Employee Rights & Benefits
 - ii. Insurance
 - iii. Payroll
 - iv. STRS/PERS
 - v. Bookkeeping
 - vi. Others
- c. Charter School Management Corporation
 - i. Review of proposal and services
- d. ExEd
 - i. Review of proposal and services
- e. Cash Flow
 - i. *Bulk of funding comes through SDUSD from Property Taxes, which has been coming in monthly, not subject to deferrals*
 - ii. *State income is subject to deferrals*
 - 1. *If need arises, we can sell our forward receivables from the state to companies such as Charter School Capital for short term funding*

Discussion: How does the school cover the shortfall? What is the cost of a loan?

- f. Resources to manage change
- g. Cost benefit analysis

Eileen can provide some analysis at next meeting.

6. Middle School – Discussion and possible action

Discussion: Lately the district has just been approving new charter for 2 or 3 years. Discussion that instead of putting a new charter through for an independent middle schools that we consider amending the charter to be a K-8 program.

To accommodate a middle school program we would need larger facilities. Nick and Phil have been looking. Facilities in this neighborhood are very expensive. There is a building downtown. Location would impact the "museum" program being so far from the museums that we are currently using.

Reasons to add grades 7-8: Having a middle school would increase the enrollment. Parents are worried about where their students will go after the Museum School.

Discussion that students moving on to a middle school program may be a good thing

in that a school concentrating on middle school programming may provide a richer program for students. The elementary program will also be affected emphasis, resources, space, and culture. Another suggestion to address a way of increasing enrollment was to grow the school from the primary program—adding more primary classes which would address the natural attrition that occurs in schools and so that majority of student moving up through the grades would also already be apart of the Museum School culture.

Nick proposed that the Museum School become a k-8 school, and that later a committee could be formed to plan how to add a middle school program. Having a Middle School would help to increase our school enrollment. 250 - 300 students are needed to be more financially viable.

Holly suggested a middle school program where middle school students are mobile and learn offsite.

- a. Amendment of current charter vs. new charter
- b. Facilities options
- c. Creation of Middle School Working Group

Nick Watson motions to amend the Museum School Charter from K-6 to being a K-8 school, to keep all options open and moving forward.

Kerry Kawamura 2nd motion.

Motion passes 3 to 1

7. New Board member interest
 - a. *Marisa Calderon – resume attached*
 - b. *Carla Conner*
 - c. *Jodi Thorp*

Discussion

8. *Next meeting scheduled for March 25*
 - a. *Director's Review*
 - b. *Teacher contracts*
 - c. *Speech protection policy*

9. Adjourn

Board Package

Agenda

Minutes

Director's Report

CSMC Proposal

ExEd Proposal

Marisa Calderon's Resume

GLB: 3-4-11