

Museum School Auction 2012 Donation Form

PLEASE SEND THIS FORM AND YOUR DONATION(S) NO LATER THAN February 12, 2012 FOR PROGRAM INCLUSION.

Company Name _____

Contact Person's Name & Title _____

Address _____

Phone _____ Fax _____

Email _____ Website _____

Signature _____


Item Description (brief description plus company name for the auction program; please write clearly)

Restrictions: _____ Expiration Date: _____

Donor's Valuation of Item (for IRS purposes): \$ _____

SPECIAL INSTRUCTIONS: (check all that apply)

- Item provided with this form
- Gift Certificate attached
- Donor to provide Gift Certificate
- Museum School to create Gift Certificate
- Item to be picked up by _____ (Date)
- Item to be delivered by Donor _____ (Date)
- Donor to provide promotional materials

Thank you for your contribution of \$ _____ to the Museum School, Federal Tax ID # 95-6002781. Tax law requires we estimate the value of goods or services, if any, rendered to you in return for your contribution, and to remind you that your contribution is deductible only to the extent that it exceeds what we have provided. 

_____ In exchange for your contribution, you received goods or services with an estimated fair market value of \$ _____

Description of goods and services _____

OR

_____ No goods or services of any value were transferred to you in connection with your donation

Please **keep the bottom portion** of this form as written acknowledgement of your donation for your tax records. The IRS will not accept a cancelled check as proof of donations over \$250 in value.

Please **return the top portion** of this form, and address any questions to

The Museum School, 211 Maple St., San Diego, CA 92103

Phone: (619)236-8712 **Fax:** (619)236-8906 **Email:** museumschooloffice@gmail.com

Thank you for your support of the Museum School.

For office use only: Acknowledgement Sent _____ Pickup Assigned to _____ Item received _____