

Museum School Governance Council – Agenda
Friday, September 18th, 2009 – 4:30 pm

1. Role Call: Mike Metcalf, Nick Watson, Gingerlily Lowe-Brisby, Kerry Kawamure, Phil Beaumont,
Also in attendance: Lizbeth Persons Price, Samantha Jenkins

2. Approval of Minutes
Mike moves to approve the minutes
Nick 2nds
motion passes

3. Director's Report
 - a. Summer updates
During the summer, a number of upgrades occurred at the school:
 - ADA Bathroom was installed on the first floor by MQ Construction and Amole Plumbing. Total cost of the bathroom included permits, build out, and the installation of a back-flow preventer. Mario Quintero of MQ Construction donated labor and secured the donation of white tile for the bathroom as an upgrade from RFP (vinyl siding) as called for in the plans. The bathroom has been inspected and approved by the city inspectors.
 - First Grade classroom was moved to the eastern portion of the building to mitigate future noise issues due to neighboring construction
 - Fifth Grade classroom was moved to the eastern portion of the building to mitigate future noise issues due to neighboring construction
 - Girls upstairs bathroom was repainted by volunteers, Laura Kuhns and Kay Ledger
 - A new computer lab was installed in music/dance room. We received 16 refurbished Dell computers through a grant from Technology Training Foundation of America. We purchased 16 monitors for approximately \$2000. The computers have a free Open Office software on them for the time being.

 - b. Enrollment
Our current enrollment stands at 161 students. We have room in the 3rd grade and 6th grade at the moment.

 - c. Budget
See Attachment 1
While the budget from the State of California still looks dire, there was a change in policy during the summer that changes the timeframe for payment of SB740 (lease reimbursement for charter schools) Whereas, in the past the funds have been paid as a reimbursement for the prior year, the state will now provide 50% of the funding up front in November. This allows a reprieve for this year's budget as for this school year, we should receive the reimbursement for last year, as well as the up front money for the 2009/2010 school year. The application for these funds was submitted in late August. As of yet, we have not been notified of the award from these grants, but the new working budget reflects the full possible award of \$154,224. This is approximately

double what we had planned for prior to the end of the school year. This is not extra money, and should not be considered as such. It would be my recommendation that we wait to hear of any notification of awards before making any adjustments to current budget plans. The attached budget also reflects an enrollment of 160 students and a budget deficit of \$44, 832

d. Curriculum

The Museum School is fully staffed and a strong Special Education team is in place this year. Tanya Naschak is our "Education Specialist". A full report of the planned curriculum can be found in the Parent Handbook to be handed out on Back to School Night, Thursday, September 24th. (Attachment 2)

Some highlights beyond the regular core classes are Departments: Design, Photography, Travel, Community Service, Kitchen Science, Zoology. Rotations & Enrichment: Sewing, Art, Computer Lab, Spanish, Movement, SPARK in the Park, Tap Dance, Gamelan and Javanese Dance.

e. Test Scores

Our API score rose from a base of 810 to 831 for the 2009 California Standardized Tests, CST. We saw a significant gain in Math scores in comparable grades 3-6 from the 2008 scores. The overall mean scaled scores in math in grades 3-6 went up from 1400 to 1500. There was a 67 point increase in Language Arts mean scaled scores in grades 3-6. As this was our first year with second grade, these scores were not factored into the comparison.

831 is the highest API score the Museum School has recorded to date. Our teachers, staff, parents and students, should feel proud of their work

f. Construction Update

i. SRM Construction/Merrill Gardens

I met with representatives from SRM construction the general contractors hired to build the Merrill Gardens Bankers Hill project on Thursday, September 17th. They are planning on a breaking ground date of mid-November. They reported a 16 month timeline based on good weather. I provided the Project manager, Gordon Moline with our school schedule and he said he would do everything he could to schedule the most disruptive activities for when the Museum School is on break. The most disruptive of which will be augering out shoring holes within 6 feet of the school building. I have requested that I am apprised of their schedule of all items so we may plan around any foreseeable issues. The loudest portion of the construction will be the first two months of work as they excavate and shore up the walls to the underground parking.

ii. Ohr Shalom

I met with representatives from SRM construction the general contractors hired to build the Merrill Gardens Bankers Hill project on Thursday, September 17th. They are planning on a breaking ground date of mid-November. They reported a 16 month timeline based on good weather. I provided the Project manager, Gordon Moline with our school schedule and he said he would do everything he could to schedule the most

disruptive activities for when the Museum School is on break. The most disruptive of which will be augering out shoring holes within 6 feet of the school building. I have requested that I am apprised of their schedule of all items so we may plan around any foreseeable issues. The loudest portion of the construction will be the first two months of work as they excavate and shore up the walls to the underground parking.

b. Parking

After hearing of the start date for construction, I have begun the request process of getting a passenger zone in front of the school on Maple Street. The request will be for a passenger loading zone between the hours of 7:30 and 9:30 and then again from 3:30 until 5:30

c. Charter Renewal

The Charter renewal documents were submitted to the District on August 28th, 2009. We have been advised by Moises Aguirre from the Charter School Office that our first public hearing will be at a charter specific Board Meeting on October 6th, 2009. Following that meeting, the district staff will work with us on any revisions they would like us to make. There should be little, if any, revisions to be made as we recently amended our charter and had a favorable district review in June of 2009

d. Friends of the Museum School

The FOMS had our first meeting of the school year on Friday, September 11, 2009. The team is well organized and set to work on a goal of \$100,000 for the school year. Since September 1, through one-time donations and the Pixie Salon fundraiser, the FOMS have received \$5130. This is a very good start to the year. There are many events scheduled throughout the year and can be found on the new website at museumschool.org

4. Approval of Un-audited Actual Budget – Action Item
(see budget 9/16/09)

After discussion Mike Metcalf moves to approve budget

Nick Watson 2nds

Motion passes to approve unaudited actual budget

5. Site Visit Review

a. Employee Handbook

Phil is retyping. (Copy was lost on malfunctioning computer.)

b. Director's Evaluation

Board will come back with some evaluation criteria to develop an evaluation tool.

c. Will post School Site Councils meeting dates

d. Board discussed that they would review the documents to ascertain action items to comply with district requirements and create a separate file or folder to discuss with the site review team when they come in the spring.

6. Memorandum of Understanding with San Diego Unified School District – Review Item
7. Governance Board Membership
8. Proposed Schedule of Regular Meetings for 2009-2010 school year
 - a. Friday, October 16th, 2009
 - b. Friday, December 4th, 2009
 - c. Friday, January 29th, 2010
 - d. Friday, March 12th, 2010
 - e. Friday, April 30th, 2010
 - f. Friday, June 4th, 2010
 - g. Friday, July 9th, 2010
9. Other Business