

**MINUTES OF SEPTEMBER 15, 2011 GENERAL MEETING**

**OF**

**BOARD OF DIRECTORS**

**OF**

**MUSEUM SCHOOL COLLABORATIVE**

The directors of the above corporation held a meeting on September 15, 2011, at 211 Maple Street, San Diego, California 92103, commencing at 1:15p.m.

1. Roll Call

The following Directors, constituting a quorum of the Board of Directors, were present: Nick Watson, Kerry Kawamura, Sharon Payne and Gingerlily Lowe-Brisby.

Also present were: Phil Beaumont and Jayne-Marie Setaro.

2. Approval of Minutes

Upon motion duly made, seconded, and unanimously carried, the Minutes of the July 14, 2011, General Meeting of the Board of Directors of Museum School Collaborative were approved.

3. Director's Report

- a. Enrollment – Grades K-5 are full, there is one space in 6th grade and 3 spaces in 7th grade.
- b. Middle School Program – The Director reported positive feedback from parents on the program. The Director anticipates the need to hire a math/science teacher for 8th grade within the year.
- c. Test Scores – The school's API was 855. The Board discussed the programs as they relate to standardized testing.
- d. Budget – The Board discussed the possibility of mid-year budget cuts.

4. Access to Financial Information for Lenders

Upon motion duly made, seconded, and unanimously carried, the Board approved access to financial information for lenders via the Charter Vision portal.

5. Lease Extension Timetable

The Director recommended commencement of negotiations re renewal or extension of the lease. The Board authorized the Director to commence negotiations.

6. SB740 Lease Reimbursement Application

Upon motion duly made, seconded, and unanimously carried, the Board approved submission of the SB740 Lease Reimbursement Application.

7. K-3 Class Size Reduction Application

Upon motion duly made, seconded, and unanimously carried, the Board approved submission of the K-3 Class Size Reduction Application in two separate formats.

8. New Board Member Timeline

The Board tabled discussion of this item to the next general meeting.

9. Unaudited Actuals Budget Approval

Upon motion duly made, seconded, and unanimously carried, the Board approved submission of the Unaudited Actuals Budget.

10. Student Accident Insurance

Upon motion duly made, seconded, and unanimously carried, the Board approved submission of the application for Blanket Student Accident Insurance for the 2011-2012 School Year with the \$712.95 per year premium.

11. Timetable for Director's Evaluation

The Board tabled discussion of this item to the next general meeting.

12. Adjourn

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 2:54pm.

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Secretary

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President